

The Navy Yard, Building 41 1411 Admiral Peary Way Philadelphia, PA 19112

# **A Division of Moran Towing Corporation**

**TELEPHONE:** 

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www.morantug.com

# Schedule of Rates, Terms and Conditions Effective February 15, 2023

# TOWAGE AGREEMENT Covering all Ports on the Delaware River

	Dated:
Furnish tugs for and attend to all the towage requirements at the <u>Poi</u> River) and its tributaries and other agreed locations of vessels own	d its successors) (hereinafter called "MORAN") that MORAN wil rt of Philadelphia (including ports or places of call on the Delaware ned, managed or controlled by OWNERS, and OWNERS agree to a and its tributaries and other agreed locations with MORAN in
	on thirty (30) days advance notice to OWNERS, to increase its rates such changes they may cancel this Contract upon fifteen (15) days
This Contract shall remain in force from cancelled by either party giving to the other thirty (30) days' notice	and shall continue thereafter from year to year unti in writing prior to the annual expiration date.
Acceptance: OWNERS	Moran Philadelphia A Division of Moran Towing Corporation
By:	Ву:
Authorized Signature	Authorized Signature

ALL TUG SERVICES REQUESTED BY OR ON BEHALF OF A VESSEL ARE PERFORMED BY MORAN SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH IN THE THEN CURRENT "SCHEDULE OF RATES, TERMS AND CONDITIONS" (WHICH SCHEDULE INCLUDES LIMITATIONS AND DISCLAIMERS WITH RESPECT TO PERFORMANCE OF SAID SERVICES AND OBLIGATIONS AND OPTIONS FOR OWNERS). THE SCHEDULE IS APPLICABLE TO TUG SERVICES PERFORMED FOR ALL VESSELS WHETHER OR NOT SAID VESSELS ARE SUBJECT TO AN EXCLUSIVE TOWAGE AGREEMENT. NO TERM OR CONDITION OF THE SCHEDULE MAY BE DELETED OR AMENDED UNLESS AGREED TO IN WRITING AND SIGNED BY AN OFFICER OF MORAN AND BY OWNERS.

THE CURRENT SCHEDULE OF RATES, TERMS AND CONDITIONS IS PUBLISHED ON MORAN'S WEBPAGE AT  $\underline{\text{WWW.MORANTUG.COM}}$ 

#### SCOPE:

THE FOLLOWING SCHEDULE OF RATES, TERMS AND CONDITIONS SHALL APPLY FOR TUG ASSISTANCE TO VESSELS IN THE PORT OF PHILADELPHIA AND ITS TRIBUTARIES, INCLUDING THE DELAWARE RIVER, IN CLEAR WATER AND SAFE BERTHS.

#### **GENERAL**

Rates for Tug assistance are based on the Vessels highest Net Registered Tonnage (NRT) as published in the then current edition of "Lloyds Register of Ships" as the following rates in U.S. Dollars. Should the Vessel not have an assigned NRT, rates will be provided upon request.

#### 1 DOCKING OR UNDOCKING:

Assisting the movement of a Vessel using its own propelling power from the stream to a dock or from a dock to the stream.

Zone:	<u>Description location:</u>	Rate per Tug
A	Gloucester City (NJ) to Delair R/R Bridge	\$1,525.00
В	Paulsboro (NJ) to Gloucester City (NJ) to Girard Pt on the Schuylkill	\$2,350.00
C	Marcus Hook Bar to Chester (PA)	\$2,975.00
D	Delaware Memorial Bridge to Wilmington (DE)	\$3,800.00
E	Schuylkill River North of Girard Point to Point Breeze	\$3,050.00
F	Delair R/R Bridge to Burlington Bristol Bridge	\$4,525.00
G	Burlington Bristol Bridge to Trenton (NJ)	\$5,775.00
Н	Delaware City (DE) and Salem (NJ)	\$5,600.00
I	Hope Creek (NJ)	\$8,000.00

#### 2 TONNAGE CHARGE:

In addition to the rates per Zone set forth above, add \$0.27 per net registered ton of the vessel assisted.

# CONTRACTUAL DISCOUNTS APPLY ONLY TO RATES SET FORTH IN PARAGRAPHS 1 AND 2 ABOVE.

## 3 RATES FOR WORKING BY THE HOUR:

For the following additional services not covered in Paragraph 1, the rate shall be \$1,550.00 per hour for each Tug, including running time of each Tug from the Tug Station to the Vessel assisted and from the Vessel assisted to the Tug Station, per the table below. If a tractor Tug is requested or required for any additional service, the rate applicable to that Tug shall be \$2,325.00 per hour. Hourly rates shall be pro-rated in one half hour increments (with a one-half hour minimum).

- (a) For transporting a Vessel between points outlined in sub paragraphs (a) through (h) of Paragraph (1). This is in addition to the applicable charges for the undocking and/or the docking.
- (b) For assisting a Vessel from or to any anchorage.
- (c) For attendance to a Vessel.
- (d) For detention of Tugs, if Vessel has not arrived or is not ready to move when the cause of such delay is not attributable to MORAN.
- (e) For any delay after movement of Vessel has commenced, when the cause of such delay is not attributable to MORAN.
- (f) For the use of Tugs holding a Vessel.
- (g) For shifting small craft such as lighters, scows, barges, etc.

# **SCHEDULE OF RUNNING TIME:**

Zone A: 1.0hr	Zone C: 1.5hrs	Zone E: 1.0hr	Zone G: 3.5hrs	C&D Canal: 4.0hrs	Zone I: 4.5hrs
Zone B: 0.5hr	Zone D: 2.5hrs	Zone F: 3.0hrs	Zone H: 4.0hrs	BigStone Anch: 8.5hrs	

## 4 ESCORTING:

When Tug(s) are requested or required to provide escorting services to a Vessel, the applicable Escorting rate noted below shall be charged plus zone run time to and from the service location. Escorting services shall be subject to a two-hour minimum per tug, pro-rated to the nearest half (1/2) hour.

Escorting:	\$2,325 per hour per Tug
Tethered escorting:	\$2,750 per hour per Tug

#### 5 TRACTOR TUG:

If a Tractor Tug is specifically requested or required, the rate equal to 1.5 time the applicable rate shown in Paragraph 1-2 shall be applied.

#### 6 LINE HANDLING SERVICES

Running or releasing rope ship lines.	.\$1,300.00
Running or releasing wire ship lines	.\$1,900.00

#### 7 ICE CONDITIONS:

When a Tug providing services to a Vessel is operating in ice conditions, the rate charged for that Tug shall be increased by fifty percent (50%) over the applicable rate and /or hourly rate set forth herein.

When it is necessary for a Tug to break ice in connection with docking or undocking a Vessel, or to clear an ice bound slip for any reason, said service will be charged at an hourly rate of \$3,250.00 per Tug, measured from Tug station to Tug station. No running time will be charged if the Tug used to break ice is also used in the Docking and Undocking operation. The hourly rate applicable to ice breaking will be pro-rated to the nearest half (1/2) hour.

#### **8 NOTIFICATION:**

Notice for Tug service is to be given at least (4) hours prior to the time a Tug is required.

#### 9 CANCELLED ORDERS:

If orders are cancelled after the Tug's arrival at the location ordered, the full applicable Rate is due. The charge for orders cancelled prior to arrival of the Tug at the location ordered will be two-thirds of the applicable Rate. If orders are cancelled at least four (4) hours prior to the ordered time, there will be no charge.

#### 10 DETENTION:

The Rates set forth herein include waiting time of up to one-half hour measured, for docking, from the time that the Tug reports at the meeting location for docking or the dock for undocking, from the time that the Tug reports at the scheduled sailing time. Waiting time in excess of one-half hour shall be charged at the applicable hourly Rate for each Tug. In addition, if the Vessel is delayed for any reason not attributable to MORAN after commencement of the work, all such delay shall be charged at the applicable hourly Rate for each Tug. The applicable hourly Rate shall be as set forth in paragraph 3, pro-rated to the next half hour.

# 11 HOLIDAYS:

Services performed on a Holiday shall be charged the applicable rate plus an additional 35% per Tug. If a Tug service commences on a regular day and concludes on a Holiday, or vice versa, the Holiday rate shall apply. Holidays observed: All federal holidays in the United States.

## 12 FUEL SURCHARGE:

All rates published in this Schedule are subject to prevailing fuel surcharges.

#### TERMS AND CONDITIONS

**DEFINITIONS:** As used herein, the following terms shall mean:

"Deadship": shall mean a Vessel that at the commencement of any services requested from and provided by MORAN does not have use of, or which will not be using, its propelling power and/or steering.

"Escort / Tethered Tugs": shall mean the services in which a Tug is requested or required to attend upon a Vessel during transit. Tethering shall mean a Tug's line is attached to the Vessel during all or part of the escort service.

"MORAN": shall mean Moran Towing Corporation (and its successors).

"OWNERS": shall mean, collectively, the Vessel and the owner, charterer, operator, agent and manager of the Vessel receiving Tug services from MORAN.

"Schedule": shall mean the Schedule of Rates, Terms and Conditions for the applicable port that is in effect on the date that Tug services are rendered to a Vessel. A current copy of said Schedule may be found on MORAN's webpage at www.morantug.com

"Tug" or "Tugs": shall mean the tugboats provided or arranged by MORAN to perform the requested services.

"Tug Interests": shall mean MORAN, the Tugs, their respective owners, affiliates, operators, charterers, managers, underwriters, masters and crews.

"Tug Station": shall mean the Tug's customary berth at MORAN's facility or, if applicable, the berth or other place from which the Tug departed to perform the requested services and/or to which it proceeded following the provision of such services.

"Vessel": shall mean a vessel that receives Tug services.

## 1 DEADSHIP AND OTHER SERVICES

Rates for Deadship moves and for all other services not covered by the above rates, will be furnished upon request. For all services rendered to Deadships, MORAN and OWNERS agree to the following additional terms:

- a) In consideration of the uncertain towage characteristics of a Deadship and of MORAN's agreement to furnish Tug services to said Deadship hereunder, OWNERS agree (i) to maintain hull and machinery insurance in an amount at least equal to the full value of the Deadship, (ii) to maintain full form protection and indemnity insurance in an amount not less than one hundred million dollars (\$100,000,000.000) and (iii) to name Tug Interests as named assureds or joint members (as applicable) with waiver of subrogation in favor of said assureds in all said policies, which policies shall be primary to any insurance maintained by and on behalf of Tug Interests. OWNERS shall be responsible to Tug Interests for any deductibles maintained with respect to said insurances. OWNERS further agree to provide to MORAN proper evidence of such insurance prior to commencement of a Deadship move, but the failure to do so shall not operate as a waiver by the Tug Interests of OWNERS' obligation to procure and maintain insurance as described herein, and OWNERS agree that they shall be treated as being self-insured for any shortfall in coverage. For an absence of doubt, it is the intent of this paragraph to extend to Tug Interests, as primary cover for any liability arising out of performance of services hereunder to a Deadship for which Tug Interests may be liable, the enumerated insurances maintained by OWNERS on the Vessel assisted.
- b) OWNERS shall make all necessary arrangements for a master and, if required or deemed advisable by OWNERS, a duly licensed pilot to serve aboard the Deadship and to direct the activities of the Tugs and the navigation of the flotilla. In the event that OWNERS utilize a pilot, the pilot shall be deemed the borrowed servant of the Deadship assisted and OWNERS for all purposes and in every respect, the pilot's services while so engaged being the work of the Deadship assisted and OWNERS and being subject to the exclusive supervision and control of the Deadship's master or OWNERS' other command personnel aboard.
- c) MORAN reserves the right to perform deadship moves under different terms and conditions to be agreed in writing, dependent upon the particulars of the proposed move.

#### 2 VESSELS AGROUND OR IN DISTRESS

Rates for Tug services to Vessels aground or in distress or when performed during heightened Coast Guard port conditions will be furnished upon request. The provision of such Tug services to any Vessel aground or in distress or during heightened Coast Guard port conditions shall be subject to the terms and conditions of this Schedule in all instances. However, MORAN reserves the right to perform such Tug services under different terms and conditions to be agreed in writing, dependent upon the particulars of the specific event.

# 3 DELEGATION

If at any time MORAN Tugs are not conveniently available to perform all or part of any service requested hereunder, MORAN reserves the right to delegate performance of said service, or part thereof, to another service provider without notice to OWNERS and without warranty by MORAN as to the seaworthiness or suitability of delegated service provider's tugs or the competency of it crews. OWNERS agree that such delegated service provider shall be considered an independent contractor and not an agent, servant or employee of MORAN and that said service provider, while performing such delegated service, shall have the benefit of all defenses, exemptions and limitations of liability set forth in this Schedule. MORAN shall not be liable for damages if for any reason, MORAN is unable to have Tugs and/or delegated tugs on hand to serve OWNERS' Vessel. In such event, OWNERS are at liberty to engage any other tugs to serve it at such time but without the right to charge MORAN any difference in price or otherwise to claim any damages resulting from MORAN'S inability to provide the requested service. MORAN reserves the right to recover all costs, without discount, incurred by delegating performance of any service hereunder to another service provider.

## 4 FORCE MAJEURE

Tug Interests shall not be responsible or liable for any expense, loss, damage or claim whatsoever caused by or resulting from delays, failures or omission hereunder in the performance of services due to strikes, lockouts, labor disturbances, riots, fire, earthquakes, storms, lightning, pandemics, epidemics, war, disorders, acts of God, acts of the public enemy, port congestion, mechanical breakdowns, shortage of Tugs, priorities in service, pilot requests, unusual tidal conditions or any other cause whatever beyond their control.

#### 5 DAMAGE CLAIM TIME LIMITS AND FORUM

- a) OWNERS shall notify MORAN of any damage to the Vessel allegedly attributable to Tug Interests. Such notice shall be in writing and shall be delivered as soon as practicable, but not later than forty-eight (48) hours following occurrence. MORAN shall be afforded an opportunity to inspect or survey such damage before the Vessel leaves port. Any action in any forum to recover damages from Tug Interests, or any of them, shall be commenced within one year after the occurrence giving rise to the claim, failing which said claim shall be deemed waived.
- b) This Schedule shall be governed by and construed in accordance with the Maritime Law of the United States and, to the extent not in conflict therewith, by the laws of the state of New York, excluding its conflict of laws rules. The parties agree that any proceeding involving this Schedule or the Services performed hereunder shall be brought in the United States District Court for the Southern District of New York or, if said court shall not have jurisdiction thereof, then in a state court of competent jurisdiction sitting in New York County, New York. TUG INTERESTS AND OWNERS IRREVOCABLY WAIVE THEIR RIGHT TO TRIAL BY JURY WITH RESPECT TO ANY CLAIM OR DISPUTE ARISING IN WHOLE OR IN PART OUT OF THE TERMS AND CONDITIONS OF THIS CONTRACT OR THE PROVISION OF SERVICES HEREUNDER.

# 6 LIMITATION OF LIABILITY

a) The furnishing of any service or anything done by MORAN in connection therewith shall not be construed to be or to give rise to a personal contract, and it is understood that Tug Interests, shall have the benefit of all exemptions from, and limitations of, liability to which an owner of a vessel is entitled under the Limitation of Liability Statutes of the United States. MORAN WARRANTS THE EXERCISE OF REASONABLE CARE IN THE PERFORMANCE OF SERVICES BUT DISCLAIMS ALL OTHER WARRANTIES EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF WORKMANLIKE SERVICE.

- Unless entitled to immunity or to defenses to, exemptions from and limitations of liability provided under this Schedule or under any applicable law, rule or regulation that would reduce their liability to an amount less than that hereinafter set forth, Tug Interests shall be liable, only to the extent of their negligence, which negligence shall not be assumed but shall be affirmatively proven, for claims, demands, causes of action, liabilities, penalties and costs (including third party claims) arising out of or in connection with any occurrence or series of connected occurrences related to the provision of Tug services, line handling or other services pursuant to this Schedule up to a maximum aggregate amount of two hundred fifty thousand dollars (U. S. \$250,000.00). OWNERS understand and agree that Tug services provided hereunder are rendered at all times under the supervision and command of OWNERS' servants, (including the Master of the Vessel being assisted and docking pilots), or of State pilots, none of whose actions or inactions may be imputed to the Tug Interests. OWNERS further understand and agree that the rates charged by or on behalf of MORAN for Tug or other services are predicated upon the limitations of liability and the indemnities set forth in this Schedule. Should OWNERS desire that Tug Interests retain liability in excess of two hundred fifty thousand dollars (U.S. \$250,000.00) they must notify MORAN in writing, whereupon MORAN will quote rates for Tug or other services provided hereunder predicated on higher liability limits. Any such quote must be accepted by OWNERS in writing at least twenty-four (24) hours prior to commencement of Tug services to the Vessel, failing which the rates and liability limitations otherwise provided herein shall prevail. Nothing herein shall be construed to waive or limit the right of Tug Interests to assert any defenses to liability available to them or to avail themselves of any rights of limitation or exemption from liability under any applicable law, rule, or regulation.
- c) OWNERS and any Vessel assisted hereunder assume all risk of, and shall indemnify Tug Interests from and against, any and all loss or damage sustained by OWNERS, by Tug Interests or by any other vessel, property or person that results from the parting, heaving or sudden movement of any hawser or other line, by whomsoever furnished or howsoever caused.
- d) Notwithstanding anything to the contrary in this Schedule or elsewhere, OWNERS understand and agree that the rates charged hereunder are also predicated on agreement that the Tug Interests shall have no liability for any consequential, punitive, exemplary or special damages of any kind howsoever arising.
- e) OWNERS agree to indemnify, defend and hold harmless the Tug Interests from and against any and all claims, demands, causes of action, liabilities and costs (including attorneys' fees, penalties, fines and third party claims of whatever nature) that are attributable to the acts or omissions, whether or not negligent, of the Tug Interests, or any of them, or to the unseaworthiness of any Tug and which arise out of or in connection with any occurrence or series of connected occurrences related to the provision of Tug services, line handling or other services pursuant to this Schedule to the extent that they exceed, in the aggregate, the applicable amounts set forth in subparagraph 6(b) above. The parties intend for this indemnity to apply in all instances including, without limitation, allision, collision, personal injury, fire, explosion, grounding, fuel spills or other pollution incidents (including, without limitation, penalties and obligations arising out of violation of any applicable pollution law or regulation or being named a responsible party thereunder) and third-party claims. OWNERS warrant that they possess sufficient and adequate insurance on the Vessels assisted pursuant to this Schedule, including hull and machinery, P&I, cargo and pollution coverage to comply with all applicable laws and to respond for any losses arising out of or connected in any way with the Tug or other services provided hereunder, with all rights of subrogation for losses under said insurances waived as to Tug Interests and with Tug Interests entitled to all benefits of a named assured or joint member, as applicable, under said insurances, which shall be primary to any insurances maintained by Tug Interests.
- f) Nothing herein shall preclude MORAN from recovering from any party responsible for any damages sustained by any Tug providing service hereunder.

# 7 PILOTAGE

- a) MORAN does not furnish pilots or pilotage, so that whenever any licensed pilot, or a captain of any Tug which is furnished to or is engaged in the service of assisting a Vessel participates in directing the navigation of such Vessel, or in directing the assisting Tugs from on board such Vessel or from elsewhere, it is agreed that he becomes the borrowed servant of the Vessel assisted and OWNERS for all purposes and in every respect, the pilot's services while so engaged being the work of the Vessel assisted and OWNERS and being subject to the exclusive supervision and control of the Vessel's master or OWNERS' other command personnel aboard. Any such service performed by any such person is beyond the scope of his employment, if any, for MORAN and OWNERS shall indemnify, defend and hold harmless Tug Interests for any and all damages arising out of any act or omission of any such person. The provisions of this paragraph may not be changed or modified in any manner whatsoever except by written instrument signed by an officer of MORAN.
- b) With respect to Vessels that are not owned by the person or company ordering the Tug service, it is understood and agreed that such person or company warrants that it has authority to bind the Vessel owners/operators to all the provisions of this Schedule

- and agrees to indemnify and hold Tug Interests harmless from all damages and expenses that may be sustained or incurred in the event and in consequence of such person or company not having such authority.
- c) In consideration of MORAN transporting a pilot without charge to and/or from the Vessel being assisted hereunder, OWNERS agree that they shall indemnify, defend, and hold harmless Tug Interests from and against any and all claims, demands, causes of actions, liabilities and costs (including attorney's fees) incurred in connection with or arising out of any claim by or on behalf of a pilot for personal injury or death sustained while being transported by MORAN to or from the Vessel being assisted, excepting only any injury sustained by said pilot to the extent attributable to the gross or willful negligence of MORAN. As used herein, the term "being transported by MORAN" shall include, without limitation, all time when the pilot is (i) present on MORAN's shoreside premises enroute to or from the Vessel being assisted and (ii) boarding, on board or disembarking from a Tug or other vessel supplied by or on behalf of MORAN. As used herein, the term "pilot" shall also include any assistant pilot, trainee, or other person who may accompany the pilot in any capacity.

#### 8 CONTRACT TERMINATION

If at any time during the term hereof, MORAN reasonably concludes that the solvency or financial condition of OWNERS is threatened it may, in its sole discretion, cancel this contract, such cancellation to take effect immediately upon receipt by OWNERS of email or other written notification thereof. If, subsequent to cancelation, OWNERS provide to MORAN evidence concerning their ability to meet their current and future financial obligations, MORAN may, in its sole discretion, elect to reinstate this contract (with or without modifications thereto) effective upon receipt by OWNERS of email or other written notification thereof.

# 9 ENFORCEABILITY

If any provision of this Schedule is found void or unenforceable, the remaining terms and conditions shall remain in full force and in effect.

#### 10 AMENDMENTS

- a) Should the U.S. Coast Guard or any other U.S., state or government agency, port authority, terminal or association (including any pilot or pilot association), or any designee of any of the foregoing, issue any regulation or requirement that obligates MORAN to make capital improvements to the Tugs, to provide Tugs with higher horsepower or different operational capabilities or that obligates MORAN to operate the Tugs in a different manner or with different crew complement that increases its operating costs, MORAN shall have the right to amend the Schedule in order to reflect the new requirements and, as applicable, to mitigate the costs thereof.
- b) In addition to amendments implemented pursuant to changes in conditions referred to in paragraph 10 (a), MORAN reserves the right from time to time to amend the rates, terms and conditions set forth herein or to add additional provisions.
- c) If, within thirty (30) days following implementation of any said amendment, OWNERS or those acting on behalf of the Vessel object in writing to said amendment, the implementation thereof shall be stayed for a period of thirty (30) days (measured from the date said objection is received by MORAN) and the parties shall negotiate in good faith to achieve a mutually satisfactory outcome. If the parties are unable to reach agreement within said thirty (30) day period, the said amendment shall again come into effect. In such event, OWNERS shall have the option to terminate this contract on thirty (30) days' advance written notice to MORAN, said option to be exercised within fifteen (15) calendar days after the date that the said amendment again comes into effect, failing which said option shall lapse.

# 11 SECURITY

OWNERS acknowledge MORAN's long term and substantial presence in the port and waive any right to demand that MORAN post security in connection with any claim by or on behalf of OWNERS or the Vessel being assisted for any expense, loss or damage claimed to have arisen, in whole or in part, as a result of any service rendered in connection with this Schedule. Notwithstanding the foregoing, if any said claim, exclusive of interest, shall reasonably be expected to exceed five million dollars (\$5,000,000.00) MORAN agrees, upon request, to post as security a letter of undertaking by its P&I club in customary form, which OWNERS agree shall constitute acceptable security.

#### 12 PAYMENT TERMS

Net 30 days. In the event that a payment is not made when due, in whole or in part, MORAN shall be entitled to recover all costs of collection, including reasonable attorneys' fees and court costs, and interest of 1½% per month on all outstanding balances. Payments received by or on behalf of OWNERS shall be applied as follows: First to satisfy all fees, costs (including attorneys' fees) and interest due and owing on any invoice rendered to OWNERS commencing with the oldest such invoice and second, to satisfy all Tug service charges arising hereunder commencing with the oldest open invoice and then to each subsequent invoice. Notwithstanding anything contained herein, in providing services to the assisted Vessel, MORAN is relying upon the credit of the Vessel, and maintains its right to assert a lien against said Vessel for any amounts due for the services rendered, including those referenced above.

# 13 MISCELLANEOUS

- a) Severability. In case any provision in this Schedule shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby and such provision shall be ineffective only to the extent of such invalidity, illegality or unenforceability.
- b) Entire Agreement. This Schedule sets forth the entire understanding of the parties with respect to the subject matter hereof, supersedes all existing agreements between them concerning such subject matter, and may be modified only by a written instrument duly executed by each party.